



CONTRACT and COST ESTIMATE

Date: August 14, 2018

This is a contract between:

Central Intermediate Unit #10
345 Link Road
West Decatur, PA 16878
Attn: Diane Hubona, Director of Curriculum

and

John Collins, Ed.D.
Collins Education Associates LLC
320 Main Street – P.O. Box 957
West Newbury, MA 01985

Description Collins Writing Workshop with John Collins at Centre County facility

Date November 6, 2018

Estimated Cost	Full Day @ \$2,000/day	\$ 2,000
	Airfare	\$ 400
	Hotel	\$ 170
	Rental car	\$ 100
	Meals and Parking	\$ 55
	Mileage	\$ 25
	Estimated Cost	\$ 2,750

*Airfare and mileage represent half of actual cost - to be shared with another district or IU.

Materials Collins Education Associates will recommend materials and invoice for actual quantities purchased.

Payment Schedule Each workshop will be billed upon completion. Payment in full is expected within 30 days of services delivered.

Approved by

Authorized signature
Central Intermediate Unit #10

10/17/18
Date

John J. Collins, Manager
Federal ID 04-3425083

August 14, 2018
Date

(Please return one signed copy at your convenience.)



CONTRACT and COST ESTIMATE

Date: September 21, 2018

This is a contract between:

Central Intermediate Unit #10
345 Link Road
West Decatur, PA 16878
Attn: Diane Hubona, Director of Curriculum

and

John Collins, Ed.D.
Collins Education Associates LLC
320 Main Street – P.O. Box 957
West Newbury, MA 01985

Description Collins Writing Workshop with John Collins at Centre County facility

Date February 7, 2019

Estimated Cost	Full Day @ \$2,000/day	\$ 2,000
	Airfare	\$ 300
	Hotel	\$ 150
	Rental car	\$ 150
	Meals and Parking	\$ 55
	Mileage	\$ 25
	Estimated Cost	\$ 2,680

*Airfare and mileage represent half of actual cost - to be shared with another district or IU.

Materials Collins Education Associates will recommend materials and invoice for actual quantities purchased.

Payment Schedule Each workshop will be billed upon completion. Payment in full is expected within 30 days of services delivered.

Approved by

Authorized signature
Central Intermediate Unit #10

Date

10-17-18

John J. Collins, Manager
Federal ID 04-3425083

September 21, 2018
Date

(Please return one signed copy at your convenience.)