

**Central Intermediate Unit 10
Board of Directors Meeting
60 Decibel Road, State College, PA
AGENDA / ADDENDUM
September 26, 2019**

5:15 – Administration/Board Long Term Financial and Facility Capacity Committee

- 1. Call to Order – 6:00 PM**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Adoption of the Agenda and Addendum**
 - A. Motion** to adopt the Agenda and Addendum
- 5. Recognition of Visitors**
- 6. Public Comment**
- 7. Approval of Minutes**
 - A. Motion** to approve the [minutes of the August 22, 2019 meeting](#)
- 8. Communication**
- 9. Announcements**
- 10. Act 93**
- 11. Administration/Board Long Term Financial and Facility Capacity Committee**
- 12. PSBA Voting**
- 13. Executive Session**
- 14. Presentation** – Diane Hubona, Director of Curriculum and Innovation
- 15. Reports and Recommendations**

Administrative Reports

- A.** Dr. J. Hugh Dwyer, Executive Director
- B.** Jonathan Rice, Director of Business Services
- C.** Laurie Castagnolo, Human Resources Manager
- D.** Karen Krise, Preschool Early Intervention Director
- E.** Diane Hubona, Director of Curriculum and Innovation
- F.** Dr. Michele Hammersla-Quick, Director of Special Education and Non-Public Student Services
- G.** Jenna Witherite, Director of Adult Education and Project Development
- H.** Daniel M. Berger, Director of Information Technology

16. Acceptance of the Treasurer's Reports and Financial Reports

- A. **Motion** to approve the [Treasurer's and Financial Report for September 2019](#)

17. Motion to Approve the Following New Personnel:

- A. **Sarah DiOrio** – Part-time Occupational Therapist – Preschool/Early Intervention – Matternville – Effective on or about October 14, 2019 – Step 3, Masters **\$37.43 per hour**
- B. **Connie Hartley** - Full-time Classroom Assistant - Special Education - Bridge Program - Effective September 16, 2019 - **\$11.00 per hour** - initial approval by way of Policy 003 - Board Procedures – Functions – Executive
- C. **Emily Garrity** - Part-time Classroom Assistant - PreSchool/Early Intervention - Matternville - Effective September 17, 2019 - **\$10.00 per hour** - initial approval by way of Policy 003 - Board Procedures – Functions – Executive
- D. **Kristina Baird** – Part-time Classroom Aide – PreSchool/Early Intervention – Matternville – Effective October 1, 2019 - **\$10.00 per hour**
- E. **Virginia Heck** – Part-time Student Support Coordinator - Development Center for Adults - Clearfield County - Effective October 3, 2019 - **\$20.00 per hour**
- F. ***Vincent Leta*** – *Part-time Adult Education Instructor – Development Center for Adults – Centre County – Effective October 1, 2019, \$20.00 per hour*

18. Policy

- A. **Motion** to approve [Policy 003, Functions](#) upon second reading
- B. **Motion** to accept the following Policies for first reading
- [204 Attendance](#)
 - [209 Health Services/Medical Records](#)
 - [220 Student Expression/Distribution and Posting of Materials](#)
 - [222 Tobacco and Nicotine](#)
 - [247 Hazing](#)
 - [249 Bullying/Cyber Bullying](#)

19. Old Business

20. Clarification of Items on Consent Agenda

21. New Business – Consent Agenda Items (next page)

A. Motion to approve the Consent Agenda (Attachment) Note: All matters taken under this section are considered to be routine and action will be taken with one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

22. Items Removed for Separate Consideration (if applicable)

23. Closing Activities

24. Next Meeting: October 24, 2019 – CIU 10 – Clearfield County (West Decatur)

25. Adjournment

A. Motion to Adjourn

Central Intermediate Unit 10
Board of Directors Meeting
60 Decibel Road, State College, PA
CONSENT AGENDA / ADDENDUM
September 26, 2019

1. Personnel Items

Temporary/Substitute

- A. Margo Castagnolo** - Classroom Assistant – Special Education – Bridge Program (Penns Valley) Substitute Hourly Rate of \$10.00 - Effective September 13, 2019 – initial approval by way of Policy 003 - Board Procedures – Functions – Executive
- B. ~~Alexandra Lindstrom~~** – ~~Substitute Classroom Assistant – Special Education – Bridge Program (Penns Valley or Moshannon Valley) Substitute Hourly Rate of \$10.00 – Effective September 30, 2019~~
- C. Emily Garrity** - *Substitute Classroom Assistant – Bridge Program – Centre and Clearfield County - Effective September 17, 2019 - \$10.00 per hour (Emily is on this month for a 2 day position in Preschool/EI, item 17C)*
- D. Wendy McGill** – *Long-term Substitute Classroom Aide – Bridge Program – Centre County – Effective September 27, 2019 - \$10.00 per hour*

Change in Assignment

- E. **Justine Lynch** – Part-time to Full-time Occupational Therapist – Special Education/ NonPub – Step 17 Masters **\$73,312.00 annually** - Effective September 16, 2019

Resignation

- F. **Robin Laine Foltin** – Part-time Certified Occupational Therapy Assistant– Special Education/NonPublic – Effective September 13, 2019
- G. **Lori Simparosa** – Full time Classroom Assistant – Special Education – Bridge Program – Effective September 13, 2019
- H. **Anna Riggs** – Part time Occupational Therapist – Preschool/Early Intervention – Effective October 31, 2019

Leaves

- I. **Employee # 2518** – Full time Speech Therapist – Special Education – Effective September 13, 2019 through November 25, 2019

Additional Hours

- J. *Jennifer Witkamp* – *additional hours at Bald Eagle Area School District to fulfill Orientation and Mobility Extended School Year hours at her regular hourly rate of \$57.35*

2. Teacher Induction Program Mentors

- A. **Stephanie King** (CIU) to mentor Emily Elbel, Speech Language Pathologist
- B. **Stephanie King** (CIU) to mentor Taylor Bumbarger, Speech Language Pathologist
- C. **Cindy Sergon** (State College ASD) to mentor Sara Mays, Social Worker (pending paperwork)
- D. **Rachel Lago** (State College ASD) to mentor Alicia Fischer, School Psychologist

Each mentor will receive a \$500.00 stipend at the completion of the induction course

3. Out of Unit Travel

- A. **Ryan Gill** – Educational Consultant – Special Education – [SCRIPT CS Workshop](#) (Strategic Computer Science for All Resource & Implementation Planning) – Malvern, PA – October 14-15, 2019, **\$665.37**
(no registration fee)
- B. **Mike Baker** – Curriculum Consultant – [SCRIPT CS Workshop](#) (Strategic Computer Science for All Resource & Implementation Planning) – Harrisburg, PA – October 3-4, 2019, **\$510.28**
(no registration fee)
- C. **Renee McQuown** – Curriculum Consultant – [PA Labor and Industry Apprenticeship Summit](#) – Hershey, PA – October 30-31, 2019, **\$624.36**
(includes registration fee, \$75.00)

- D. **Michelle Shirk** – [2019 Gifted Conference](#) – Harrisburg, PA – November 14-15, 2019, **\$887.87**
(includes registration fee, \$380.00)
- E. **Heather Spotts** – [Stand up for Children Conference](#) – Lake Harmony, PA – November 6-8, 2019, **\$673.04** (includes registration fee, \$325.00)
- F. **Lauren Smith** – [LETRS Training of Trainers Unit 1-4](#) – Harrisburg, PA – November 12-15, 2019, **\$488.67**
(no registration fee)

4. Contracts, Agreements and Grants

Revenue

- A. Lycoming-Clinton Mental Health/Intellectual Disability Program (MH/ID) – Preschool Early Intervention – CIU 10 to provide hearing and vision services to MH/ID – effective July 1, 2019 through June 30, 2020, **\$2,500.00**

Disbursement

- B. [Chuck Johnson and/or Virginia Johnson](#) – Continuation of lease agreement for an apartment at 110 S. Second Street, Rear B, Clearfield, PA – **\$435.00 per month** – to be used for educational purposes through August 31, 2020

Consortium

- C. [Get More Math](#) – Curriculum and Innovation – Interactive online math tool – CIU 10 will receive fifty cents per license – total revenue, **\$1,520.00** – Annual Licenses as follows:

| District | Total Number of licenses | Cost per license | Total Cost of Licenses | Fee collected by CIU10 Per license | Revenue to CIU10 | Total Cost to Districts |
|---------------------|--------------------------|------------------|------------------------|------------------------------------|------------------|-------------------------|
| Bald Eagle | 105 | \$12.00 | \$1,260.00 | \$0.50 | \$52.50 | \$1,312.50 |
| Bellefonte | 250 | \$12.00 | \$3,000.00 | \$0.50 | \$125.00 | \$3,125.00 |
| Clearfield | 100 | \$12.00 | \$1,200.00 | \$0.50 | \$50.00 | \$1,250.00 |
| Curwensville | 100 | \$12.00 | \$1,200.00 | \$0.50 | \$50.00 | \$1,250.00 |
| Glendale | 300 | \$12.00 | \$3,600.00 | \$0.50 | \$150.00 | \$3,750.00 |
| Keystone Central | 1200 | \$12.00 | \$14,400.00 | \$0.50 | \$600.00 | \$15,000.00 |
| Philipsburg Osceola | 715 | \$12.00 | \$8,580.00 | \$0.50 | \$357.50 | \$8,937.50 |
| State College | 120 | \$12.00 | \$1,440.00 | \$0.50 | \$60.00 | \$1,500.00 |
| West Branch | 150 | \$12.00 | \$1,800.00 | \$0.50 | \$75.00 | \$1,875.00 |
| | | | \$36,480.00 | | \$1,520.00 | \$38,000.00 |

5. Pennsylvania Partner in the Arts

A. Pennsylvania Partner in the Arts – Curriculum and Innovation/Galaxy in the Arts Program – Funds from the Commonwealth – Proposed Project Stream Pass Through Amounts:

| County | Applicant | Award |
|------------|---|---------|
| Centre | Hannah Lin | \$2,450 |
| Centre | Pearl Gluck | \$2,500 |
| Centre | Benjamin Fehl | \$2,400 |
| Centre | Penns Valley Conservation Association | \$1,496 |
| Centre | Penns Valley Senior Resource Center | \$2,300 |
| Centre | CenClear Child Service | \$388 |
| Centre | The Penn State University - Waskob Family Gallery | \$2,225 |
| Clinton | Artpost Awareness Inc. | \$2,100 |
| Clinton | PJ Piccirillo | \$2,100 |
| Centre | Penn State University | \$2,075 |
| Centre | Kevin Sims | \$1,785 |
| Centre | Centre Region Active Adult Center | \$1,975 |
| Centre | Julia Spichler | \$1,833 |
| Huntingdon | Trough Creek Valley Lions | \$1,750 |
| Clearfield | Winkler Gallery and Art Education Center | \$1,525 |

6. Transportation Contracts

| No. | Contractor | Driver | Code | Amount/day | Effective |
|-----|-------------------------|-----------|------|------------|-----------|
| 1. | R & A Bus Company | McGonigal | ESY1 | \$60.00 | 6/10/19 |
| 2. | R & A Bus Company | McCloskey | ESY2 | \$118.10 | 7/8/19 |
| 3. | Debra MacTavish | MacTavish | 2 | \$151.95 | 8/27/19 |
| 4. | Debra MacTavish | Walker | 1 | \$170.96 | 8/27/19 |
| 5. | R & A Bus Company | McCloskey | 1 | \$139.42 | 8/27/19 |
| 6. | CenClear Child Services | Miller | 99 | \$60.46 | 7/8/19 |
| 7. | CenClear Child Services | Edgar | 98 | \$222.67 | 7/8/19 |
| 8. | CenClear Child Services | Strapel | 97 | \$110.93 | 7/8/19 |
| 9. | CenClear Child Services | Kephart | 96 | \$86.43 | 7/8/19 |
| 10. | CenClear Child Services | Kelley | 95 | \$136.22 | 7/8/19 |
| 11. | CenClear Child Services | Coleman | 94 | \$157.50 | 7/8/19 |
| 12. | CenClear Child Services | Vaughn | 93 | \$211.46 | 7/8/19 |
| 13. | CenClear Child Services | Vaughn | 92 | \$253.48 | 7/8/19 |
| 14. | CenClear Child Services | Sowers | 91 | \$189.05 | 7/8/19 |
| 15. | CenClear Child Services | Miller | 90 | \$77.77 | 7/8/19 |
| 16. | CenClear Child Services | Vinglass | 89 | \$109.57 | 7/8/19 |
| 17. | CenClear Child Services | Arnold | 88 | \$138.33 | 7/8/19 |
| 18. | CenClear Child Services | Hazel | 87 | \$76.09 | 7/8/19 |
| 19. | CenClear Child Services | Holt | 86 | \$87.52 | 7/8/19 |

| | | | | | |
|-----|---------------------------------|------------------|------------------------|-----------------|----------------|
| 20. | CenClear Child Services | Maney | 85 | \$169.05 | 7/8/19 |
| 21. | CenClear Child Services | Mease | 84 | \$73.33 | 7/8/19 |
| 22. | CenClear Child Services | Conklin | 83 | \$142.66 | 7/8/19 |
| 23. | CenClear Child Services | Wisor | 81 | \$117.70 | 7/8/19 |
| 24. | <i>Randy Fink</i> | <i>Parks</i> | <i>1</i> | <i>\$170.93</i> | <i>8/27/19</i> |
| 25. | <i>Randy Fink</i> | <i>Livergood</i> | <i>2</i> | <i>\$145.84</i> | <i>8/27/19</i> |
| 26. | <i>Randy Fink</i> | <i>Livergood</i> | <i>3</i> | <i>\$65.81</i> | <i>8/27/19</i> |
| 27. | <i>Randy Fink</i> | <i>Bryan</i> | <i>4</i> | <i>\$149.07</i> | <i>8/27/19</i> |
| 28. | <i>Randy Fink</i> | <i>Cowder</i> | <i>5</i> | <i>\$99.97</i> | <i>8/27/19</i> |
| 29. | <i>Randy Fink</i> | <i>Collins</i> | <i>6</i> | <i>\$190.98</i> | <i>8/27/19</i> |
| 30. | <i>Randy Fink</i> | <i>Flick</i> | <i>7</i> | <i>\$46.31</i> | <i>8/27/19</i> |
| 31. | <i>Randy Fink</i> | <i>Sloppy</i> | <i>8</i> | <i>\$174.06</i> | <i>8/27/19</i> |
| 32. | <i>Randy Fink</i> | <i>Gearhart</i> | <i>9</i> | <i>\$88.80</i> | <i>8/27/19</i> |
| 33. | <i>Randy Fink</i> | <i>Bartel</i> | <i>10</i> | <i>\$137.69</i> | <i>8/27/19</i> |
| 34. | <i>CenClear Child Services</i> | <i>Conrad</i> | <i>82</i> | <i>\$71.96</i> | <i>7/8/19</i> |
| 35. | <i>D & D Transportation</i> | <i>Change</i> | <i>ESY1B & 99B</i> | <i>\$90.70</i> | <i>7/25/19</i> |

Information

Board Governance Documents

- 2017-2020 Comprehensive Plan
- CIU 10 Standards for Effective Intermediate Unit Board Governance and Code of Conduct

Administration Contact Information, -

| | | |
|---|-------------------|---------------------|
| Central Intermediate Unit 10 345 Link Road West Decatur, PA 16878 | Phone: | 814-342-0884 |
| | Fax: | 814-342-5137 |
| Dr. J. Hugh Dwyer Executive Director | Extension: | 3031 |
| | Cell: | 814-592-4999 |
| Ms. Haylee Hickman Administrative Assistant to the Executive Director, Board Secretary | Extension: | 3021 |
| | Cell: | 814-441-2848 |