

**Central Intermediate Unit 10**  
**Board of Directors Meeting**  
**345 Link Road, West Decatur, PA 16878**  
**AGENDA / ADDENDUM**  
**October 24, 2019**

**5:15** – Administration/Board Long Term Financial and Facility Capacity Committee

**1. Call to Order – 6:00 PM**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Adoption of the Agenda and Addendum**

**A. Motion** to adopt the Agenda and Addendum

**5. Recognition of Visitors**

**6. Public Comment**

**7. Approval of Minutes**

**A. Motion** to approve the minutes of the [September 26, 2019 meeting](#)

**8. Communication**

**9. Announcements**

**10. Act 93**

**11. Administration/Board Long Term Financial and Facility Capacity Committee**

**12. Executive Session**

**13. Executive Director Search**

**A. Motion** to approve opening the search for a new Executive Director

**14. Presentation** – Daniel M. Berger – Director of Information Technology

**15. Reports and Recommendations**

**Administrative Reports**

**A.** Dr. J. Hugh Dwyer, Executive Director

**B.** Jonathan Rice, Director of Business Services

**C.** Laurie Castagnolo, Human Resources Manager

**D.** Karen Krise, Preschool Early Intervention Director

**E.** Diane Hubona, Director of Curriculum and Innovation

**F.** Dr. Michele Hammersla-Quick, Director of Special Education and Non-Public Student Services

**G.** Jenna Witherite, Director of Adult Education and Project Development

**H.** Daniel M. Berger, Director of Information Technology

## 16. Acceptance of the Treasurer's Reports and Financial Reports

- A. **Motion** to approve the [Financial and Treasurer's Report for October 2019](#)

## 17. Supervisory Agreement

- A. **Motion** to approve the [Supervisor Agreement](#) between Central Intermediate Unit 10 and Rachel Lago, PhD - approval to supervise as agreed to for the predoctoral school psychology intern, Alicia Fischer, for the remainder of 2019-2020 school year, **\$6,000.00** (34 weeks at \$88.24 an hour) (*Dr. Dirsmith supervised 8 of the 42 weeks prior to relocating*)

## 18. Policy

- A. **Motion** to approve the **CIU 10 Record Retention and Disposition Schedule**
- B. **Motion** to approve [Policy 003 Functions](#), upon second reading
- C. **Motion** to approve the following policies upon second reading:
- [204 Attendance](#)
  - [209 Health Services/Medical Records](#)
  - [220 Student Expression/Distribution and Posting of Materials](#)
  - [222 Tobacco and Nicotine](#)
  - [247 Hazing](#)
  - [249 Bullying/Cyber Bullying](#)

## 19. Old Business Motion

## 20. Clarification of Items on Consent Agenda

## 21. New Business – Consent Agenda Items (next page)

- A. **Motion** to approve the Consent Agenda (Attachment) Note: All matters taken under this section are considered to be routine and action will be taken with one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

## 22. Items Removed for Separate Consideration (if applicable)

## 23. Closing Activities

## 24. Next Meeting: **Tuesday, November 26, 2019 – CIU 10 – Centre County (State College)**

## 25. Adjournment

- A. **Motion** to Adjourn

**Central Intermediate Unit 10**  
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**CONSENT AGENDA**

**October 24, 2019**

**1. Personnel Items**

**Temporary/Substitute**

- A. Sarah Wilt** - Substitute for Incarcerated Youth and Detention Center – Effective for 2019-20 School Year - Effective rate per Policy 4141.1 - Salary Guidelines - Substitute Personnel
- B. Erica Wiler** - Substitute Preschool/Early Intervention Speech Therapist - Effective October 21, 2019 - Effective rate per Policy 4141.1 - Salary Guidelines - Substitute Personnel (replaces Substitute Laura Mendoza)

**Retirement / Resignation**

- C. Dr. J. Hugh Dwyer** – Executive Director with an effective date of April 6, 2020  
Dr. Dwyer has served as Executive Director since April 7, 2008
- D. *Laura Mendoza – Long-term, Substitute Speech Therapist – Preschool/Early Intervention – Effective August 31, 2019***

**Additional Hours**

- E. Michelle McGraw** – 10 additional hours for a Penns Valley student trip to New York City on October 30, 2019 – reimbursed at her hourly rate of **\$35.50**

**2. Out of Unit Travel**

- A. Kim Campbell** – Student Data Specialist – Pennsylvania Department of Education Data Summit – Hershey, PA – March 15-18, 2020, **\$1,036.20**  
(includes registration fee of \$325.00)
- B. Renee McQuown** – Curriculum Consultant – Pennsylvania Council on the Arts Retreat – Lititz, PA – November 5-8, 2019, **\$899.69**  
(includes registration fee of \$85.00)
- C. Dr. J. Hugh Dwyer** – Executive Director – PAIU Executive Director Meeting and Stand Up for Children Conference – Lake Harmony, PA – November 6-8, 2019, **\$767.64**
- D. *Dr. J. Hugh Dwyer – Executive Director – Superintendents Conference 2019 – Hershey, PA – September 18-20, 2019, \$950.00 (fee includes registration and lodging)***

### 3. Contracts, Agreements and Grants

### 4. Transportation Contracts

No.	Contractor	Driver	Code	Amount/ day	Effective
1.	Stauffer's Transportation	Wilson	42.1	\$206.55	9/3/19
2.	Randy Fink	Change	3A	\$69.70	9/24/19
3.	Randy Fink	Change	5A	\$96.84	9/11/19
4.	Randy Fink	Change	6A	\$195.79	9/11/19
5.	Randy Fink	Change	8A	\$160.75	9/6/19
6.	Randy Fink	Change	10A	\$123.11	9/24/19
7.	Randy Fink	Canter	11	\$98.58	8/27/19
8.	Randy Fink	Jackson	12	\$40.91	8/27/19
9.	Randy Fink	Stewart	13	\$52.47	7/29/19
10.	Randy Fink	Parks	14	\$134.03	9/16/19
11.	Stauffer's Transportation	Sheffler	8	\$65.73	8/26/19
12.	Stauffer's Transportation	Hagenbuch	20	\$116.03	9/24/19
13.	Stauffer's Transportation	Stauffer	21	\$69.02	8/26/19
14.	Stauffer's Transportation	Houser	22	\$49.10	8/23/19
15.	Stauffer's Transportation	Smith	23	\$95.15	8/26/19
16.	Stauffer's Transportation	Miller	24	\$68.60	8/26/19
17.	Stauffer's Transportation	Young	25	\$107.00	8/26/19
18.	Stauffer's Transportation	Change	25A	\$114.56	9/24/19
19.	Stauffer's Transportation	Watkins	26	\$62.94	8/26/19
20.	Stauffer's Transportation	Armstrong	27	\$63.25	8/26/19
21.	Stauffer's Transportation	Nyman	28	\$142.72	8/26/19
22.	Stauffer's Transportation	Nyman	28	\$224.50	9/4/19
23.	Stauffer's Transportation	Change	28B	\$227.35	9/17/19
24.	Stauffer's Transportation	Change	29A	\$62.25	9/25/19
25.	Stauffer's Transportation	Fritz	30	\$61.25	8/26/19
26.	Randy Fink	Change	1A	\$158.88	9/23/19
27.	Randy Fink	Change	7A	\$48.87	9/26/19
28.	Randy Fink	Change	10B	\$149.81	9/30/19
29.	Stauffer's Transportation	Englert	1	\$175.26	9/3/19
30.	Stauffer's Transportation	Change	1A	\$262.64	9/10/19
31.	Stauffer's Transportation	Musser	2	\$84.25	8/26/19
32.	Stauffer's Transportation	Change	2A	\$129.11	8/27/19
33.	Stauffer's Transportation	Change	2B	\$133.66	9/9/19
34.	Stauffer's Transportation	Change	2C	\$205.38	9/16/19
35.	Stauffer's Transportation	Donley	3	\$256.61	8/26/19
36.	Stauffer's Transportation	Keen	4	\$66.31	8/26/19
37.	Stauffer's Transportation	Kichener	5	\$149.84	8/26/19
38.	Stauffer's Transportation	Thompson	6	\$65.40	8/26/19
39.	Stauffer's Transportation	Gummo	7	\$210.80	9/3/19
40.	Stauffer's Transportation	Plumley	9	\$114.02	9/3/19
41.	Stauffer's Transportation	Zeigler	10	\$136.70	8/26/19
42.	Stauffer's Transportation	Blair	11	\$60.86	8/26/19
43.	Stauffer's Transportation	Change	11A	\$68.92	9/3/19
44.	Stauffer's Transportation	Hoover	12	\$93.94	8/26/19
45.	Stauffer's Transportation	Fenstermacker	13	\$106.51	8/26/19
46.	Stauffer's Transportation	Lucas	14	\$207.61	9/3/19
47.	Stauffer's Transportation	McKinley	15	\$94.28	8/26/19

48.	Stauffer's Transportation	Williams	16	\$65.05	8/27/19
49.	Stauffer's Transportation	Change	16A	\$249.84	9/3/19
50.	Stauffer's Transportation	Change	16B	\$274.21	9/9/19
51.	Stauffer's Transportation	Shirk	17	\$73.61	8/26/19
52.	Stauffer's Transportation	Fisher	18	\$117.03	9/3/19
53.	Stauffer's Transportation	Young	19	\$94.22	8/26/19
54.	Stauffer's Transportation	Sowers	31	\$146.13	8/26/19
55.	Stauffer's Transportation	Change	31A	\$143.06	9/16/19
56.	Stauffer's Transportation	Skinner	32	\$94.36	9/3/19
57.	Stauffer's Transportation	Geier	33	\$189.96	8/26/19
58.	Stauffer's Transportation	Cole	34	\$106.88	9/9/19
59.	Stauffer's Transportation	Zamora	35	\$648.72	9/2/19
60.	Stauffer's Transportation	Flickinger	36	\$98.98	8/26/19
61.	Stauffer's Transportation	May	37	\$78.35	8/26/19
62.	Stauffer's Transportation	Change	37A	\$252.41	9/3/19
63.	Stauffer's Transportation	Change	37A.1	\$75.81	9/3/19
64.	Stauffer's Transportation	Stedman	38	\$197.41	9/3/19
65.	Stauffer's Transportation	Houser	39	\$108.70	8/26/19
66.	Stauffer's Transportation	Mosser	40	\$84.48	8/26/19
67.	Stauffer's Transportation	Spicer	41	\$174.32	9/3/19
68.	Stauffer's Transportation	Wilson	42	\$149.59	9/3/19
69.	Stauffer's Transportation	McKinley	43	\$180.80	8/26/19
70.	Stauffer's Transportation	McKinley	44	\$58.02	8/27/19
71.	Stauffer's Transportation	Newman	45	\$40.00	8/27/19
72.	Stauffer's Transportation	Morgan	46	\$136.68	8/26/19
73.	Stauffer's Transportation	Change	46A	\$133.80	9/23/19
74.	Stauffer's Transportation	Change	19A	\$113.26	9/24/19
75.	Stauffer's Transportation	Murgas	47	\$73.48	8/28/19
76.	D & D Transportation	Stamm	1	\$123.93	8/26/19
77.	D & D Transportation	Alterio	2	\$80.18	8/26/19
78.	D & D Transportation	Emel	4	\$132.67	8/26/19
79.	<i>Stauffer's Transportation</i>	<i>Change</i>	<i>21A</i>	<i>\$78.28</i>	<i>10/1/19</i>
80.	<i>Stauffer's Transportation</i>	<i>Change</i>	<i>23A</i>	<i>\$124.57</i>	<i>10/1/19</i>
81.	<i>Stauffer's Transportation</i>	<i>Change</i>	<i>30A</i>	<i>\$80.30</i>	<i>10/14/19</i>

**Information**

**Board Governance Documents**

- 2017-2020 Comprehensive Plan
- CIU 10 Standards for Effective Intermediate Unit Board Governance and Code of Conduct

**Administration Contact Information, -**

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<b>Dr. J. Hugh Dwyer</b> Executive Director	<b>Extension:</b> <b>Cell:</b>	<b>3031</b> <b>814-592-4999</b>
<b>Ms. Haylee Hickman</b> Administrative Assistant to the Executive Director, Board Secretary	<b>Extension:</b> <b>Cell:</b>	<b>3021</b> <b>814-441-2848</b>