

**Central Intermediate Unit # 10**  
**Board of Directors Meeting**  
**60 Decibel Road, Suite 107, State College, PA 16801**  
**AGENDA / ADDENDUM**  
**October 25, 2018**

**1. Call to Order – 6:00 PM**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Adoption of the Agenda and Addendum**

**A. Motion** to adopt the Agenda and Addendum

**5. Recognition of Visitors**

**6. Public Comment**

**7. Approval of Minutes**

**A. Motion** to approve the [minutes of the September 27, 2018 meeting](#)

**8. Communication**

**9. Announcements**

**10. Act 93**

**11. Facilities Update - Crabtree, Rohrbaugh & Associates Architects**

**12. Executive Session**

**13. Reports and Recommendations**

**Administrative Reports**

**A.** Dr. J. Hugh Dwyer, Executive Director

**B.** Patti Ryver, Assistant Business Manager

**C.** Laurie Castagnolo, Human Resources Manager

**D.** Karen Krise, Preschool Early Intervention Director

**E.** Diane Hubona, Director of Curriculum and Innovation

**F.** Dr. Michele Hammersla-Quick, Director of Special Education and Non-Public Student Services

**G.** Jenna Witherite, Adult and Community Programs Coordinator

**H.** Daniel M. Berger, Director of Information Technology

**14. Acceptance of the Treasurer's Reports and Financial Reports**

**A. Motion** to accept the [Treasurer's Report and Financial Reports for October 2018](#),  
Patti Ryver, Assistant Business Manager

**15. Motion to Approve the Following New Personnel:**

**A. Susan Archer** - Part-time – Student Support Coordinator- Development Center for Adults (Clearfield) - **Hourly Rate \$17.00** - Effective October 17, 2018 – Employing Under Temporary Employee Contract - initial approval by way of Policy 003 - Board Procedures – Functions – Executive

**16. Motion** to approve the agreement between [New York University](#), Steinhardt School of Culture, Education and Human Development and Central Intermediate Unit # 10 – Affiliation agreement to provide clinical training to students - no financial interchanges - effective upon signing

**17. Motion** to approve the amended agreement between CIU # 10 and [Riverview Intermediate Unit](#) # 6, with 60-day termination language added - Service agreement to provide Teacher of the Deaf and Hard of Hearing Services at a rate of \$199.28 per hour plus mileage, for approximately 310 hours for the 2018-2019 school year. - Total amount of agreement, **\$61,776.80 plus mileage** (originally approved at the September 27, 2018 meeting)

**18. Motion** to approve a service agreement between CIU # 10 and [Keystone Central School District](#) (KCS D) – CIU # 10 will provide school based access billing services to Keystone Central School District – Keystone Central School District will pay a one-time set up fee of \$5,000.00 to CIU # 10 - Keystone Central School District will then be billed for ten percent (10%) of the value of the Net Claims on a yearly basis

**19. Motion** to approve Luzier’s Cleaning Company to provide cleaning services at CIU # 10’s modular at Clearfield Alliance Christian School at a daily cost of **\$40.00 per day and monthly cost of \$320.00**

Company	Daily Cost	Monthly Cost
Harris Commercial Cleaning	\$40	\$320
Luzier’s Cleaning Service	\$40	\$320
McGarvey’s Janitorial Service	N/A	\$311.26

**20. Motion** to approve the transfer of funds from the General Fund Checking Account to a newly created Public Funds Savings Account (\$500,000), a 12-Month CD (\$500,000) and an 18 month CD (\$250,000) to reinvest funds liquidated in August 2018

**21. Motion to rescind** the agreement for purchase of services from *Clearfield County Metal, LLC.* for a metal roof installation with a 25 year warranty at the CIU # 10 - Clearfield County Office, **\$8,996.00**

**22. Motion** to approve purchase of services from [T. English Construction](#) for a metal roof installation with a lifetime material warranty at the CIU # 10 - Clearfield County Office, **\$9,900.00**

**23. Old Business Motion**

**24. Clarification of Items on Consent Agenda**

**25. New Business – Consent Agenda Items** (next page)

**A. Motion** to approve the Consent Agenda (Attachment) Note: All matters taken under this section are considered to be routine and action will be taken with one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

**26. Items Removed for Separate Consideration (if applicable)**

**27. Closing Activities**

**28. Next Meeting:** Tuesday, November 20, 2018 – CIU # 10 – Clearfield County (West Decatur)

**29. Motion** to Adjourn – into an Executive Session if needed

**Central Intermediate Unit # 10  
Board of Directors Meeting  
60 Decibel Road, Suite 107, State College, PA 16801  
CONSENT AGENDA / ADDENDUM  
October 25, 2018**

**1. Personnel Items**

**Substitute**

**A. David McCullough** -Substitute for Incarcerated Youth and Detention Center - Effective for 2018-2019 School Year – Substitute Daily Rate of **\$95.00** per day or prorated

**Student Observation**

**B. Elizabeth Brown** – Lock Haven University – Special Education and Early Elementary Major – Effective October 8, 2018 – Ms. Brown is assigned to Special Education - initial approval by way of Policy 003 - Board Procedures – Functions – Executive

**C. Margo Castagnolo** - Lock Haven University – Special Education and Early Elementary Major – Effective October 29, 2018 – Ms. Castagnolo is assigned to Preschool/EI

**Student Teacher/Internship**

**D. Samantha Rowley** - The Pennsylvania State University – Kinesiology focus in Occupational Therapy – Effective on or after January 2, 2019 – Ms. Rowley is assigned to Special Education

**Leave**

**E. Employee # 810** – Administrator – Special Education - leave effective September 24, 2018, not to exceed 12 weeks

## 2. Out of Unit Travel

- A. **Leanna Keegan** – Special Education Supervisor/Principal of Student Services – [Nonviolent Crisis Intervention Certification](#)– October 30 through November 2, 2018 – Erie, PA, **\$3,857.02** (includes registration fee of \$3,049)
- B. **Laurie Castagnolo** – Human Resources Manager – [PASPA Annual Conference](#) – February 27 through March 1, 2019 – Harrisburg, PA, **\$825.42** (includes registration fee of \$495.00)
- C. **Andrea Nickell** – BRIDGE Program Teacher (Penns Valley) – [Council for Exceptional Children Convention and Expo](#) – January 31 through February 2, 2019 – Indianapolis, IN, **\$720.00** (includes registration fee of \$560.00)
- D. **Lauren Smith** - Educational Consultant - [Closing the Gap Assistive Technology Conference](#) - September 25 through 29, 2018 - Prior, MN. **\$2,375.00** (includes a registration fee of \$765.00)
- E. **Heather Spotts** – Educational Consultant – [Beyond the Dyslexia Pilot: Advancing and Applying Evidence Based Practices at the Core, in support of Philipsburg-Osceola Early Reading](#) – November 28 through 30, 2018 – Harrisburg, PA, **\$455.60** (no registration fee)
- F. **Kim Campbell** – Student Data Specialist – [2019 Pennsylvania Department of Education Data Summit](#) – March 24 through 27, 2019 – Hershey, PA, **\$995.00** (includes registration fee of \$300.00)
- G. **Barry Frye** – Data Governance Consultant – [2019 Pennsylvania Department of Education Data Summit](#) – March 24 through 27, 2019 – Hershey, PA, **\$980.00** (includes registration fee of \$300.00)
- H. **Ryan Gill** – Educational Consultant – [Pete&C Conference 2019](#) – February 11 through 13, 2019 – Hershey, PA, **\$797.00** (includes registration fee of \$257.00)
- I. **Michael Baker** – Curriculum and Innovation Consultant – [Center for Safe Schools Conference](#) – December 11 and 12, 2018 – Harrisburg, PA, **\$782.80** (includes registration fee of \$295.00)
- J. **Dr. J. Hugh Dwyer** – [AESA Annual Conference](#) – November 28 through December 1, 2018 – Colorado Springs, CO, **\$2,164.04** (includes registration fee of \$890.00)

## 3. Contracts, Agreements and Grants

### Disbursement:

- A. **Ingrid Gilpatrick** – Sign Language Classes at Bald Eagle Area School District – previously approved on September 27, 2018 – adjusted rate of **\$56.91 per hour plus mileage**
- B. [Collins Education Associates LLC](#) – Collins Writing Workshop with John Collins at the CIU # 10 Centre County Site on November 6, 2018, **\$2,750.00**

- C. [Collins Education Associates LLC](#) – Collins Writing Workshop with John Collins at the CIU # 10 Centre County Site on February 7, 2019, **\$2,680.00**
- D. **Grace Lutheran Preschool** – CIU # 10’s Preschool Early Intervention Program will reimburse Grace Lutheran Preschool up to 15 hours per week for a personal care aid for an identified child - This aide is needed for safety reasons and to assist the child in making progress toward the student’s IEP goals - The rate of reimbursement will be **\$10.00 per hour** - retro-active to September 4, 2018
- E. [J. Richard Gentry, INC.](#) - to provide professional development event on February 26, 2019 – *Kid Writing in the 21st Century: Best Practices for Teaching Literacy in Kindergarten through Grade 2* , **\$3,950.00**, all inclusive
- F. [David Kilpatrick, Ph.D](#) - Recent Advances in Understanding Word-Level Reading Problems: Assessment & Highly Effective Interventions to Improve Reading Difficulties Workshop, at CIU # 10 Centre County Site on April 10, 2019, **\$1,400.00**
- G. [95% Group Inc.](#) – Kilpatrick Book Study (December 7, 2018) and The 10 Success Factors Seminar (March 20, 2018), at CIU # 10, **\$2,000.00**
- H. [Pennsylvania Commission on Crime and Delinquency \(PCCD\) Safe Schools Grant](#) in the amount of **\$54,270.00** – CIU # 10 has applied for this grant in order to provide Trauma Informed Care from a vendor and to purchase and install an enhanced access control system for five doors at two CIU # 10 facilities

**Consortium**

- I. Purchase of **Discovery Streaming** for technology consortium participants – School Districts will be billed at the following rates:

<u>District</u>	<u>Total</u>
Bald Eagle Area School District	\$1,522.80
Bellefonte Area Middle School	\$582.80
Clearfield Area School District	\$2,103.72
Curwensville Area School District	\$940.00
Glendale Area School District	\$1,039.50
Harmony Area School District	\$268.84
Moshannon Valley Area School District	\$813.10
Nittany Valley Charter School	\$64.80
State College Area School District	\$4,987.64
<u>Young Scholars of Central Pa</u>	<u>\$376.00</u>
<b>Total</b>	<b>\$12,699.20</b>

#### 4. Transportation Contracts

No.	Contractor	Driver	Code	Amount / day	Effective
1.	Stauffer's Transportation	Armstrong	1	\$133.46	8/27/18
2.	Stauffer's Transportation	Change	1A	\$161.44	9/17/18
3.	Stauffer's Transportation	Moser	2	\$95.94	8/27/18
4.	Stauffer's Transportation	Knight	3	\$63.80	8/27/18
5.	Stauffer's Transportation	Change	3A	\$73.64	9/4/18
6.	Stauffer's Transportation	Kerstetter	4	\$110.37	8/27/18
7.	Stauffer's Transportation	Flickinger	5	\$80.15	8/27/18
8.	Stauffer's Transportation	McKinley	6	\$90.09	8/27/18
9.	Stauffer's Transportation	Long	7	\$87.54	8/27/18
10.	Stauffer's Transportation	Change	7A	\$75.65	9/24/18
11.	Stauffer's Transportation	Perry	8	\$91.68	8/27/18
12.	Stauffer's Transportation	Stauffer	9	\$132.75	8/27/18
13.	Stauffer's Transportation	Stauffer	10	\$65.30	8/27/18
14.	Stauffer's Transportation	Donley	11	\$234.36	8/27/18
15.	Stauffer's Transportation	Houser	12	\$93.93	8/27/18
16.	Stauffer's Transportation	Watkins	13	\$83.88	8/27/18
17.	Stauffer's Transportation	Cole	14	\$215.44	8/27/18
18.	Stauffer's Transportation	Change	14A	\$207.25	9/19/18
19.	Stauffer's Transportation	Change	4A	\$104.32	9/25/18
20.	Stauffer's Transportation	Change	7B	\$82.44	9/25/18
21.	Stauffer's Transportation	Change	14B	\$211.44	9/24/18
22.	Stauffer's Transportation	Holderman	37	\$119.09	9/6/18
23.	Stauffer's Transportation	Thompson	38	\$48.00	8/27/18
24.	Stauffer's Transportation	Moyer	21	\$118.20	9/4/18
25.	Stauffer's Transportation	Change	21A	\$108.55	9/25/18
26.	Stauffer's Transportation	Frantz	15	\$89.38	8/27/18
27.	Stauffer's Transportation	Zeigler	16	\$67.53	8/27/18
28.	Stauffer's Transportation	Change	16A	\$85.84	9/4/18
29.	Stauffer's Transportation	Change	16B	\$108.20	9/11/18
30.	Stauffer's Transportation	Smith	17	\$106.03	8/27/18
31.	Stauffer's Transportation	Change	17A	\$135.09	9/6/18
32.	Stauffer's Transportation	Sheffler	18	\$58.36	8/27/18
33.	Stauffer's Transportation	Fenstermacher	19	\$79.23	8/27/18
34.	Stauffer's Transportation	Change	19A	\$103.12	9/4/18
35.	Stauffer's Transportation	McKinley	20	\$102.82	8/27/18
36.	Stauffer's Transportation	Change	20A	\$71.12	9/27/18
37.	Stauffer's Transportation	Crane	22	\$48.70	8/27/18
38.	Stauffer's Transportation	Change	22A	\$172.04	9/4/18
39.	Stauffer's Transportation	Change	22B	\$176.43	9/11/18
40.	Stauffer's Transportation	Stauffer	23	\$66.16	8/27/18
41.	Stauffer's Transportation	Newman	24	\$40.54	8/28/18
42.	Stauffer's Transportation	Shank	25	\$40.00	8/28/18
43.	Stauffer's Transportation	Change	25A	\$40.00	9/25/18
44.	Stauffer's Transportation	Lucas	26	\$271.55	9/4/18
45.	Stauffer's Transportation	Williams	27	\$270.64	9/4/18

46.	Stauffer's Transportation	Houser	28	\$102.22	9/4/18
47.	Stauffer's Transportation	Stedman	29	\$146.73	9/4/18
48.	Stauffer's Transportation	Fisher	30	\$173.58	9/4/18
49.	Stauffer's Transportation	Spicer	31	\$295.16	9/4/18
50.	Stauffer's Transportation	Spicer	31.1	\$131.90	9/4/18
51.	Stauffer's Transportation	Armstrong	32	\$70.00	8/27/18
52.	Stauffer's Transportation	Change	32A	\$181.94	9/4/18
53.	Stauffer's Transportation	Gummo	33	\$232.16	9/4/18
54.	Stauffer's Transportation	Gummo	33.1	\$143.30	9/4/18
55.	Stauffer's Transportation	Duck	34	\$125.23	8/27/18
56.	Stauffer's Transportation	Change	34A	\$213.08	9/4/18
57.	Stauffer's Transportation	Hoover	35	\$54.55	8/27/18
58.	Stauffer's Transportation	Change	35A	\$77.10	9/19/18
59.	Stauffer's Transportation	Shirk	36	\$43.40	9/25/18
60.	Stauffer's Transportation	Change	9A	\$187.91	9/4/18
61.	Stauffer's Transportation	Change	1B	\$134.62	9/28/18
62.	Stauffer's Transportation	Change	35B	\$58.15	9/28/18
63.	Randy Fink Transportation	Parks	1	\$60.06	8/27/18
64.	Randy Fink Transportation	Livergood	2	\$129.70	8/27/18
65.	Randy Fink Transportation	Bryan	3	\$109.15	8/27/18
66.	Randy Fink Transportation	Cowder	4	\$96.47	8/27/18
67.	Randy Fink Transportation	Change	4A	\$132.33	9/24/18
68.	Randy Fink Transportation	Jackson	5	\$41.00	8/27/18
69.	Randy Fink Transportation	Sloppy	6	\$120.21	8/27/18
70.	Randy Fink Transportation	Change	6A	\$132.92	9/18/18
71.	Randy Fink Transportation	Gearhart	7	\$94.08	8/27/18
72.	Randy Fink Transportation	Martin	8	\$87.79	8/27/18
73.	Randy Fink Transportation	Change	8A	\$88.85	9/13/18
74.	Randy Fink Transportation	Bartel	9	\$168.74	8/27/18
75.	Randy Fink Transportation	Collins	10	\$148.93	8/27/18
76.	Randy Fink Transportation	Canter	11	\$105.07	8/27/18
77.	Randy Fink Transportation	Stewart	12	\$57.90	8/28/18
78.	Randy Fink Transportation	Change	12A	\$67.95	9/20/18
79.	Stauffer's Transportation	Change	35B	\$58.15	9/28/18
80.	Debra E. MacTavish	Change	2A	\$119.51	9/10/18
81.	Stauffer's Transportation	Change	97B	\$79.43	8/13/18
82.	Long Motor Bus Co.	Bowser	1	\$82.88	8/27/18
83.	Long Motor Bus Co.	Clouser	2	\$53.69	8/27/18
84.	Long Motor Bus Co.	Change	2A	\$49.30	8/29/18
85.	D&D Transportation	Dolan	ESY1	\$90.15	6/25/18
86.	D&D Transportation	Emel	ESY2	\$80.70	6/25/18
87.	D&D Transportation	Noel	ESY3	\$62.00	6/25/18
88.	D&D Transportation	Dolan/Change	ESY1A & 99	\$140.36	7/9/18
89.	D&D Transportation	Change	99A	\$121.94	8/14/18
90.	D&D Transportation	Stamm	ESY4 & 98	\$98.30	7/9/18
91.	D&D Transportation	Change	98A	\$82.65	8/13/18

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**Information**

**Board Governance Documents**

- 2017-2020 Comprehensive Plan
- CIU # 10 Standards for Effective Intermediate Unit Board Governance and Code of Conduct

**Administration Contact Information**

<b>Central Intermediate Unit # 10</b> 345 Link Road West Decatur, PA 16878	<b>Phone:</b> <b>Fax:</b>	<b>814-342-0884</b> <b>814-342-5137</b>
<b>Dr. J. Hugh Dwyer</b> Executive Director	<b>Extension:</b> <b>Cell:</b>	<b>3031</b> <b>814-592-4999</b>
<b>Ms. Haylee Hickman</b> Administrative Assistant to the Executive Director, Board Secretary	<b>Extension:</b> <b>Cell:</b>	<b>3021</b> <b>814-441-2848</b>

**Central Intermediate Unit # 10 Board of Directors**

Mr. Mark Kresovich, Bald Eagle Area	Ms. Ruth Saupp, Moshannon Valley Area
Mr. Jeff Steiner, Bellefonte Area	Mr. BT Schwier, Penns Valley Area
Ms. Shawna Rothrock, Clearfield Area	Ms. Rebecca Timchak, Philipsburg-Osceola Area
Ms. Maryann Rafferty, Curwensville Area	Dr. Dan Duffy, State College Area
Mr. Rick Gates, Glendale Area	Mr. David Hutchinson, State College Area (Member-at-large)
Vacant, Harmony Area	Mr. Mel Smeal, West Branch Area
Mr. Charles Rosamilia, Keystone Central Area	